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| March |
| 2021 |
| Workshops |

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| **Instructors** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| \*M-Maria\*F-Francis\*P-Paul\*L-Linda\*E-Etta\*K-Kevin | 2 PREPARING A COVER LETTER AND RESUME- \*M9:30 amWORD I – 9:30 am - \*F | 3 EMPLOYER PRESENTATION AHRC NASSAU – 11amWORD I -9:30am-\*F | 4 PREPARING A COVER LETTER AND RESUME-\*M9:30 amWORD II -9:30am-\*PFYI-10am | 5WORD II -9:30 am\*p |
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|  | 9INTERVIEWING STRATEGIES-10am-\*EEXCEL I -9:30am-\*F | 10 EMPLOYER PRESENTATION AMAZON- 11amEXCEL I -9:30am-\*F | 11MOCK INTERVIEWING-\*E10amEXCEL II -9:30am-\*P | 12BEGINNING -\*KLINKEDIN-10amEXCEL II -9:30-\*p |
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|  | 16NAVIGATING JOB SEARCHENGINES-9:30-\*MPOWER POINT- \*F9:30 am | 17 EMPLOYER PRESENTATIONCOLD SPRING HARBOR LABS- 11amPOWER POINT-9:30am-\*F | 18NAVIGATING JOB SEARCH ENGINES-9:30 am-\*MFYI-10AM | 19 |
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|  | 23 QUICKBOOKS- \*L 9:30 am | 24 EMPLOYER PRESENTATIONATTENTIVE CARE – 11amQUICKBOOKS \*L – 9:30 am | 25 QUICKBOOKS \*L – 9:30am | 26 ADVANCED-\*K LINKEDIN-10amQUICKBOOKS \*L9;30am |
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|  | 30 | 31 EMPLOYER PRESENTATIONEXPRESS EMPLOYMENT PROFESSIONALS-11am |  |  |
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