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| Workshops April | 2021 |
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| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|  | **Instructors:**  **M-MARIA L-LINDA**  **E-ETTA P-PAUL**  **K-KEVIN F-FRANCIS** |  |  | **1**  **FYI-10am** | **2** | **3** |
|  |  |  |  |  |  |  |
| **4** | **5 PREPARING A COVER**  **LETTER AND RESUME-9:30am-M** | **6 WORD 1-9:30am-F** | **7 WORD1-9:30am-F**  **EMPLOYER PRESENTATION**  **SOLOR FOR SOLOR FIELD**  **MARKETING SPECIALISTS**  **11AM** | **8 WORD 11-9:30am-P** | **9 WORD 11-9:30am-P**  **BEGINNING LINKEDIN 10AM-K** | **10** |
|  |  |  |  |  |  |  |
| **11** | **12 PREPARING A COVER**  **LETTER AND RESUME- 9:30am-M** | **13 INTERVIEWING**  **STRATEGIES-10am-E** | **14 EMPLOYER PRESENTTION**  **WALMART-11am** | **15 MOCK INTERVIEWING**  **10am-E** | **16** | **17** |
|  |  | **EXCEL 1-9:30am-F** | **EXCEL1-9:30am-F** | **EXCEL 11-9:30am-P**  **FYI-10am** | **EXCEL 11-9-30am-P** |  |
| **18** | **19** | **20**  **OUTLOOK**  **9:30am-P** | **21 EMPLOYER PRESENTATION**  **CITYMD-11am**  **OUTLOOK**  **9:30am-P** | **22 NAVIGATING JOB**  **SEARCH ENGINES**  **9:30am-M** | **23 NAVIGATING JOB SEARCHENGINES-9:30am-M.**  **ADVANCED LINKEDIN**  **10am-K** | **24** |
|  |  |  |  |  |  |  |
| **25** | **26 QUICKBOOKS-9:30am-L** | **27 QUICKBOOKS-9:30am-L** | **28** | **29 QUICKBOOKS-9:30am-L**  **FYI-10am** | **30 QUICKBOOKS-9:30am-L** |  |
|  |  |  |  | **FYI-10am** |  |  |