

Town of Hempstead Local Workforce Development Board Meeting Minutes

Marriott Courtyard at Republic Airport

June 28, 2017

I. Welcome and Introductions

The meeting was called to order at 9:03 A.M. by Alan Nachman, Vice Chairman of the Local Workforce Development Board, who asked the attendees to introduce themselves.

II. Review of Minutes

Vice Chairman Nachman indicated that all the members had received a copy of the minutes from the Local Workforce Development Board Meeting dated February 8, 2017. He allowed a moment for review of the minutes, and asked if there were any changes or corrections necessary. A motion to approve the minutes was offered by Elvira Lovaglio-Duncan, seconded by Roslyn Goldmacher and approved by the members.

III. One-Stop Operator Request for Proposals

Mr. Nachman said that a report mailed to members of the Board explained the procurement process and included the procurement committee's recommendation that Goodwill Industries be selected as a One-Stop Operator. Because there were no questions, Mr. Nachman asked for a motion to approve the committee's recommendation. Ms. Goldmacher motioned to approve the recommendation, Ms. Lovaglio-Duncan seconded the motion, and it was approved by the members.

IV. Memorandum of Understanding

Mr. Nachman stated that the Board is required to execute a Memorandum of Understanding, or MOU, with the HempsteadWorks partners no later than Friday, June 30, 2017. Edward Kenny explained that a copy of the MOU was mailed to the members prior to the meeting and was provided in the meeting handout packet as an item of information. He explained that the MOU would consist of two sections, Service Delivery and Infrastructure. The document provided to the members is the Service Delivery section, while the Infrastructure section will be prepared in the coming months. Mr. Kenny directed the attendees to review page 15 of the Service Delivery section, in which each of the One-Stop partners stipulated the cost to their organization to provide workforce development services. He indicated that these figures represent funding that might be considered as a source to provide sector-based, career pathways training designed by the Long Island Sector Partnership pursuant to our Regional Sector Partnership Development Grant.

V. Incumbent Worker Training Policy

Mr. Nachman explained that federal law permits local areas to conduct incumbent worker training as long as the Local Board has developed a local policy. Elizabeth Ajasin stated that the state has recommended that we adopt an incumbent worker training program. She directed the attendees to review a draft policy provided in the meeting handout packet, which was mailed to the members prior to the meeting. Ms. Ajasin explained that the draft policy is in accordance with the Workforce Innovation and Opportunity Act (WIOA) statutes and regulations. A motion to approve the recommended policy was offered by Ms. Goldmacher, seconded by Ana-Maria Hurtado and approved by the members.

VI. Youth Requests for Proposals

Dr. Dibble, Chairman of the Youth Standing Committee, presented the recommendations regarding proposals that were reviewed by the Youth Standing Committee at its meeting on June 8, 2017. The proposals involved the WIOA Year-Round Youth Program and the Temporary Assistance to Needy Families (TANF) Summer Youth Program. First, Mr. Nachman entertained a motion to approve the Committee's recommendations for the WIOA Year-Round Program, which was offered by Ms. Goldmacher, seconded by Mark Goldstein and approved by the Board. Then, Mr. Nachman entertained a motion to approve the recommendations for the TANF SYEP Program. Rosa Murciano offered a motion, Martin Murphy seconded it and it was approved by the Board.

VII. Funding Update

Ana-Maria Hurtado, Commissioner/WDB Director of the Town of Hempstead Department of Occupational Resources, provided funding updates. There have been significant cuts to our funding, and we are taking measures to reduce costs and bring in additional revenue. She stated that New York Community Bank has contributed a \$5,000 grant to our Summer Youth Employment Program in Program Year 2016 and 2017. Also, United Way contributed \$29,915.05 for the Ready-to-Work grant. She expressed her gratitude to both contributors. Commissioner Hurtado explained that HempsteadWorks is losing just under half of its office space and is slightly reducing contractor involvement. She then thanked Dr. Dibble, who has arranged for New York Institute of Technology faculty and possibly graduate students to provide workshops to participants, which will eliminate the cost of contracting workshop facilitators. The first workshop will take place at HempsteadWorks on July 21, 2017.

Roslyn Goldmacher, President and Chief Executive Officer of LI Development Corporation, asked if it is possible to supplement funding with foundation money. Mr.

Kenny explained that the Board has secured foundation grant funding in the past and will continue this practice. Ms. Goldmacher offered to e-mail several potential funding leads to Commissioner Hurtado for follow-up. Her offer was gratefully accepted.

VIII. Regional Sector Partnership Development Grant Project

Mr. Nachman introduced Steven Bennett, Founder of Humanity 2.0. Mr. Kenny stated that under the National Emergency Grant, New York State Department of Labor (NYSDOL) awarded the Regional Sector Partnership Development subgrant. The purpose of the grant project is to develop a partnership among workforce development stakeholders in the Long Island Region to implement a sector-based strategy to develop career pathways. Mr. Bennett provided a PowerPoint presentation which summarized the project.

IX. Old Business

No old business was discussed.

X. New Business

Mr. Kenny stated that a nomination was submitted by Commissioner Hurtado on behalf of the Board for the New York Association of Training and Employment Professionals (NYATEP) Business Leadership Award. He stated that the nominee is Deirdre Duke, Manager of Corporate Human Resources for Northwell Health and member of the Board. Mr. Kenny said that she is an ideal candidate because of her selfless devotion and commitment to the local workforce system, the health care system, its staff, patients and community in general. Ms. Duke expressed her appreciation for the nomination to Commissioner Hurtado, the Board and everyone involved.

XI. Adjournment

A motion to adjourn was offered by Dr. Dibble, seconded by Mark Goldstein and approved by the Board. The meeting was adjourned at 9:40 A.M.